Advance Excel Assignment 1

1. What do you mean by cells in an excel sheet?

Answer = Cells are the boxes we see in the grid of an Excel worksheet

1. How can you restrict someone from copying a cell from your worksheet?

Answer= you can lock the cells on your Excel worksheet and then protect the sheet with a password.

1. How to move or copy the worksheet into another workbook?

Answer = Open the workbook that you want to move the sheet to. On the Window menu, click the workbook that contains the sheet that you want to move. Click the sheet that you want to copy to the other workbook. On the Edit menu, click Sheet > Move or Copy Sheet.

1. Which key is used as a shortcut for opening a new window document?

Answer = Ctrl+N

1. What are the things that we can notice after opening the Excel interface

Answer = Formula Bar, Status Bar, Zoom Slider Control Etc.

1. When to use a relative cell reference in excel?

Answer = Relative cell references are used whenever calculations need to be repeated

